

Down Payment Gift Letter Form



If a financial gift is being used as part or all of the down payment, applicants and the gift donors must confirm that the gift meets certain regulatory and legislative requirements.

Applicant Information

This letter confirms that a financial gift has been made to the applicants(s) to assist in the purchase of a property according to the details provided below.

Amount of Financial Gift \$ _____

APPLICANT 1 FIRST NAME		APPLICANT 1 LAST NAME		
APPLICANT 2 FIRST NAME		APPLICANT 2 LAST NAME		
PROPERTY ADDRESS				
CITY		PROVINCE	COUNTRY	POSTAL CODE

Donor Information

DONOR 1 FIRST NAME		DONOR 1 LAST NAME			
OCCUPATION			DATE OF BIRTH (MM/DD/YY)		
DONOR 1 ADDRESS		CITY	PROVINCE	COUNTRY	POSTAL CODE
DONOR 1 PHONE NUMBER		DONOR 1 EMAIL ADDRESS		RELATIONSHIP TO APPLICANT(S)	
DONOR 2 FIRST NAME		DONOR 2 LAST NAME			
OCCUPATION			DATE OF BIRTH (MM/DD/YY)		
DONOR 2 ADDRESS		CITY	PROVINCE	COUNTRY	POSTAL CODE
DONOR 2 PHONE NUMBER		DONOR 2 EMAIL ADDRESS		RELATIONSHIP TO APPLICANT(S)	

Confirmation

By signing this document, I/we, as the donor(s), confirm the following:

- These funds are being provided as a gift and will never have to be repaid.
- I/we am/are a relative of the applicant and that no part of the financial gift is being provided by any third party having any direct or indirect interest in the purchase and/or sale of the subject property referred to in this letter.

DONOR 1 SIGNATURE	DONOR 1 NAME	DATE (MM/DD/YY)
DONOR 2 SIGNATURE	DONOR 2 NAME	DATE (MM/DD/YY)

Received by:

APPLICANT 1 SIGNATURE	APPLICANT 1 NAME	DATE (MM/DD/YY)
APPLICANT 2 SIGNATURE	APPLICANT 2 NAME	DATE (MM/DD/YY)

Verification

In addition to confirming the gifted funds, the donor(s) may be asked to provide evidence of sufficient funds to cover the amount of the gifted funds. Acceptable documentation must show the amount of the gifted funds and includes a bank statement, investment statement, web statement, or passbook.